

Patient and Public Engagement Committee Agenda

Date and Time of Meeting:	Thursday 9 July 2020, 10am to 12noon
Venue:	StarLeaf

1.0 GOVERNANCE

Time	Item No	Item	Paper/ Verbal	Presenter/ Lead
10:00	1.1	Welcome and Apologies: (apologies to hmrccg.ccghub@nhs.net)	Verbal 1.1	Chair
	1.2	Declarations of Interests (to hmrccg.dois@nhs.net)	Verbal 1.2	All
	1.3	Minutes of the Meeting held on 16 January 2020	Paper 1.3	All
	1.4	Matters Arising / Action Log	Paper 1.4	All
	1.5	Chair's Actions	Verbal 1.5	Chair

Time	Presentation
10:15	Action Together Update – Kerry Bertram

2.0 THIRD SECTOR MEMBERS UPDATE

Time	Item No	Item	Paper/ Verbal	Presenter/ Lead
10.25	2.1	MIND	Verbal 2.1	TBC
10.30	2.2	RADDAG	Verbal 2.2	Sarah Cross
10:35	2.3	Healthwatch	Paper 2.3	Kate Jones
10:40	2.4	Circle	Paper 2.4	Mark Wynn
10:45	2.5	PPG	Verbal 2.5	Karen Kelland
10:50	2.6	Rochdale Connections Trust	Verbal 2.6	Kathy Thomas
10:55	2.7	KYP	Verbal 2.7	Khadija Tilly

3.0 ITEMS FOR DECISION

Time	Item No	Item	Paper/ Verbal	Presenter/ Lead
11:00	3.1	Terms of Reference Annual Review	Paper 3.1	Chair
11:10	3.2	Draft Annual Engagement Report	Paper 3.2	Phil Burton
11:20	3.3	Annual Engagement Report Easy Read Version	Paper 3.3	Phil Burton

4.0 ITEMS FOR DISCUSSION – NO ITEMS

5.0 COMMUNICATIONS

Time	Item No	Item	Paper/ Verbal	Presenter/ Lead
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11:30	5.1	Task and Finish Groups Update	Verbal 5.1	Phil Burton
11:35	5.2	Integrated Commissioning Business Engagement Update	Paper 5.2	Commissioners
11:40	5.3	Communications and Engagement Update	Paper 5.3	Alison Mitchell
11:45	5.4	Equality, Diversity & Inclusion Update Quarter 1 2020	Paper 5.4	Samina Arfan
11:50	5.5	AGM Update	Verbal 5.5	Phil Burton

6.0 ITEMS FOR INFORMATION ONLY

Time	Item No	Item	Paper/ Verbal	Presenter/ Lead
11:55	6.1	ERS (Electronic Referral System) Pop Up Survey Results	Verbal 6.1	Phil Burton

7.0 ANY OTHER BUSINESS

Time	Item No	A.O.B
12:00	7.1	<ul style="list-style-type: none"> • New Ways of Working

DATE AND TIME OF NEXT MEETING

Date: Thursday 8 October 2020
Time: 10.00 am to 12.00 pm
Venue: TBC