

NHS HMR CCG Primary Care Commissioning Committee – part 1
Action Log

Date of Meeting:	23 February 2018	Agenda Item:	1.4
Subject:	Action Log	Reporting Officer:	Chair

Actions due by meeting in May 2018

Meeting date	Agenda item	Item name	Action	Owner	Due Date	Comments/updates
23 February 2018	1.4	Matters Arising/Action Log	Final GM figures regarding the uptake of Flu Vaccines to be shared with members	AF	May 2018	
23 February 2018	1.6	Committee Effectiveness	Membership to be confirmed and the Head of Medicines Optimisation to be included in the attendance.	HC	May 2018	
23 February 2018	1.6	Committee Effectiveness	Core+ to be included in the report as a Primary Care achievement.	HC	May 2018	
23 February 2018	1.7	Business Schedule	February 2019 meeting to be rearranged if this falls within half term school holidays.	HC	May 2018	
23 February 2018	1.7	Business Schedule	ETTF to be included in the schedule for regular updates	HC	May 2018	
23 February 2018	2.1	Kirkholt Outline Business Case	A summary report to be prepared and presented at the Governing Body meeting in March 2018	KHud	May 2018	
23 February 2018	2.2	HMR Academy Service	A review of the overall phasing of transformation funding required.	SE	May 2018	

		Specification				
23 February 2018	2.2	HMR Academy Service Specification	Additional information to be included in the specification (more explicit in 2.1 domain 2 – Enhancing Lives with LTC)	KHud	May 2018	
23 February 2018	3.2	GM Health and Social Care Partnership (GMHSCP) Update	Performance reports to be shared with the committee for discussion at future meetings.	KK	May 2018	
23 February 2018	3.2	GM Health and Social Care Partnership (GMHSCP) Update	A request for a question to be raised at GM – could slippage from the GP excellence programme be made available to support the recruitment of international GPs? Feedback requested for the next meeting.	KK	May 2018	
23 February 2018	3.3	PCFCE Subcommittee Update	An update on the progress of the new premises for Clough Street Surgery to be provided at the next meeting	KHud	May 2018	
23 February 2018	3.4	PCIT Subcommittee Update	“Good News” stories to be shared at the June Meeting	KHud	May 2018	
23 February 2018	3.7	Clinical Priority Area – Highlight Ratings 2016/17 Action Plan	Members were asked to provide comments regarding the action plan and feedback to Dr York	All	May 2018	

Items closed at February 2018 meeting

Meeting date	Agenda item	Item name	Action	Owner	Due Date	Comments/updates
11 August 2017	11/08/17/1.4	Matters Arising / Action Log – Flu Vaccines	To link in with the Communications Team and Medicines Optimisation Team regarding promotion of the flu vaccine and its health benefits	Dr Sharma	February 2018	CLOSED
11 August 2017	11/08/17/1.4	Matters Arising / Action Log – Flu Vaccines	Low uptake of Flu Vaccines due to religious beliefs to also be picked up at the Flu Management Group	A Fallon (W Meston)	February 2018	CLOSED
10 November	10/11/17/1.1	Committee	To amend the date of the next meeting	S Brogan	February 2018	CLOSED

2017		Business	from Friday 9 February 2018 to Friday 23 February 2018 at 11:30 – 13:30.			
10 November 2017	10/11/17/2.2	Core+ 2	To submit the questionnaire questions to EMT.	K Hudson	February 2018	CLOSED
10 November 2017	10/11/17/3.2	GM Health and Social Care Partnership Update	To chase the letter from GMHSCP regarding reform monies	K Kinsey (A Gough)	February 2018	CLOSED
10 November 2017	10/11/17/3.3	Kirkholt New Build	Outline Business Case to be brought back to the February 2018 meeting	K Hudson	February 2018	CLOSED