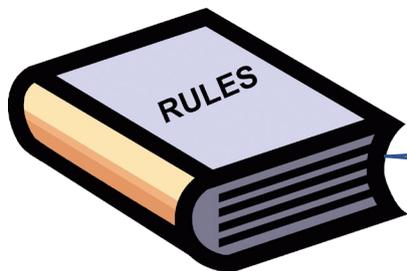


Annual Governance Report
Easy Read part 4.
1st April 2019 – 31st March 2020



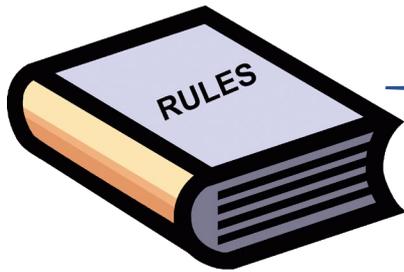
**Governance arrangements -
page 2**

Governance



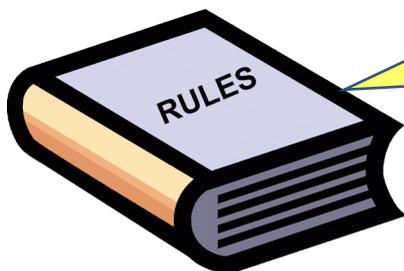
Difficult words.

In this report any **difficult or unusual words will be in bold**. The meaning of these words will be explained at the end of the report



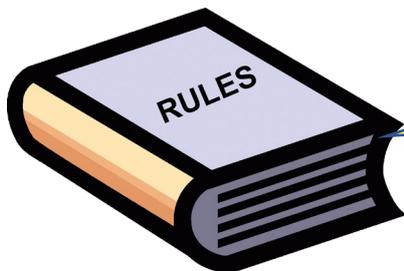
Governance arrangements

Governance



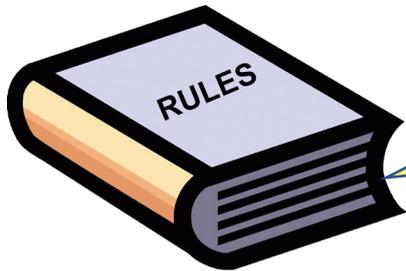
The main point of governing body is to ensure that the group makes the right decisions to do what it must, effectively, efficiently and economically and obeys the **Nolan principles** for public life.

Governance



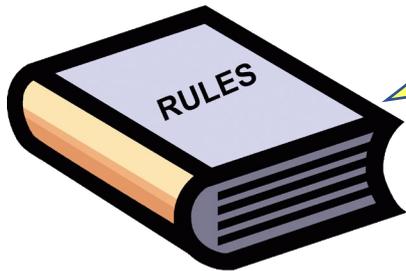
We are a membership organisation of 33 GP contracts delivered over 40 sites

Governance



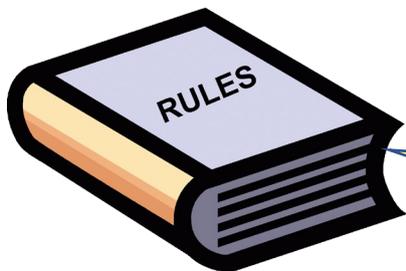
Governance

We are a **statutory organisation** which took over planning and buying healthcare services for the Rochdale borough on 1 April 2013.



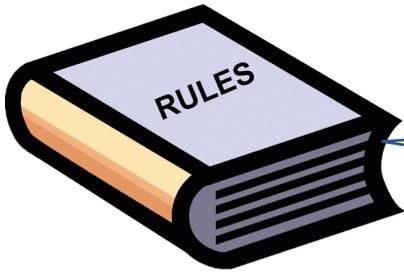
Governance

Decisions about everything from policies to which health services will be bought are made by a Governing Body led by a local GP chair, the **Accountable Officer** and a team of clinical members, independent lay members and senior managers.



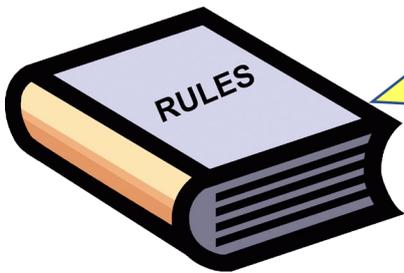
Governance

Partners like Rochdale Borough Council and Healthwatch Rochdale also sit on Governing Body.



We buy healthcare services for local people– about 238,327. people

Governance



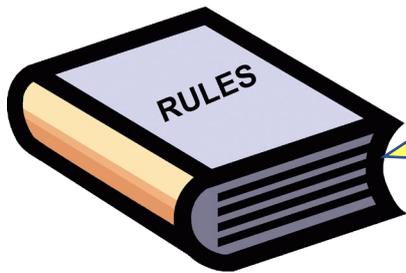
The way we work, and membership are talked about in our **Constitution**. This also includes key duties and membership of the Governing Body, and the committees that sit under Governing Body. There are terms of reference for each committee.

Governance



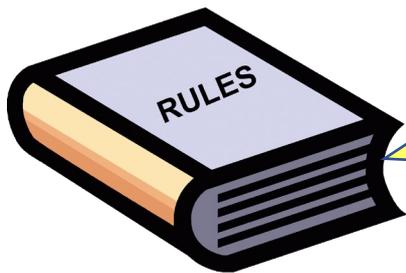
We have to make sure our statutory duties are carried out. We may allow any of our members, to act for Governing Body, committee or sub-committee or our employees.

Governance



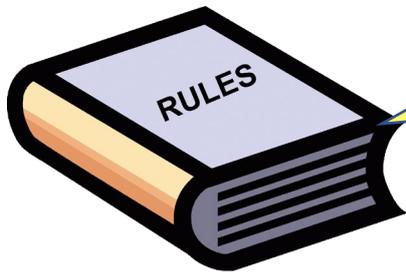
Governance

The amount these groups and individuals can do depends on the powers passed to them by NHS HMR CCG as stated in our **Scheme of Reservation**, delegations and terms of reference for all committees. These are all described in our constitution.



Governance

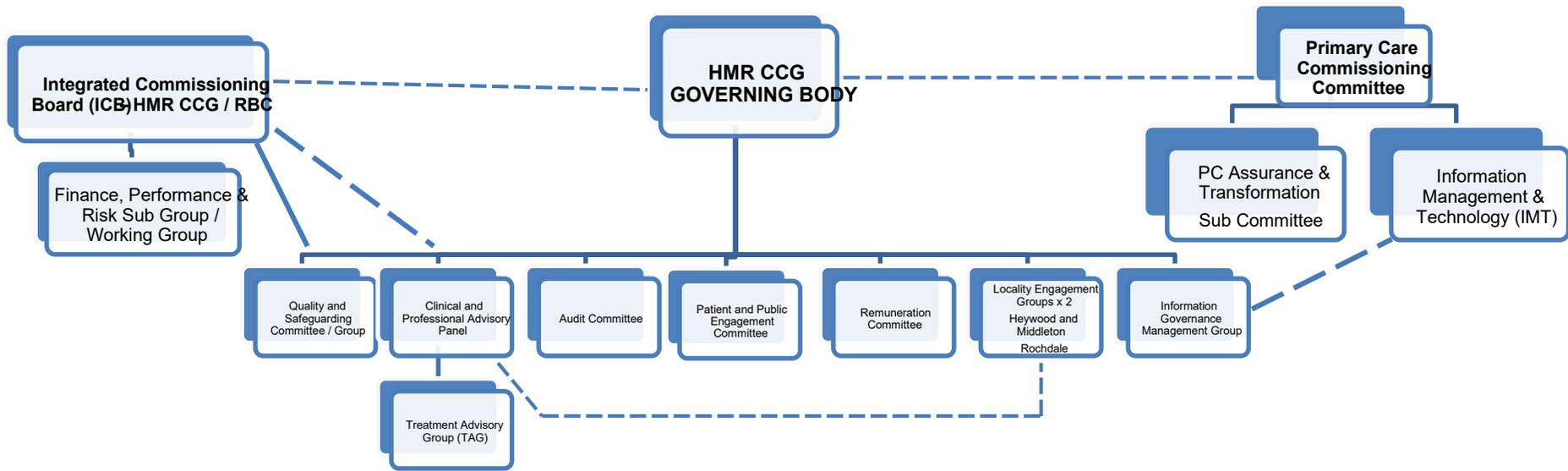
The **Scheme of Reservation** and delegations set out those decisions which can be made by the membership and those which are the responsibility of its Governing Body, CCG committees and sub-committees, members and workers.



Governance

We are still responsible for all our duties, including those passed down to others.

The governance structure on the next page was in place at 31 March 2020:



Difficult or unusual words.

Nolan principles - a set of rules that have been accepted as the right way to behave if you are in a public role.

They are:

- Integrity - Holders of public office must not put themselves in a position where they try to wrongly gain influence for people or organisations. They should not act or take decisions to gain financial or other benefits for themselves, their family, or their friends.
- Objectivity - Holders of public office must act and take decisions impartially, using the best evidence.
- Accountability - Holders of public office must be willing to let their decisions and actions be checked
- by the public.
- Openness - Holders of public office should act and take decisions in an open and clear way.
- Honesty - Holders of public office should be truthful.
- Leadership - Holders of public office should show these principles in their own behaviour.

Constitution – this is the document that says how we will work, what we plan to do, how we will make sure it is working and says how we will work with local people and organisations

Statutory organisation - an organisation that has been set up by an act of parliament

Accountable Officer - the officer in charge of the organisation who must make sure the organisation works properly

Scheme of Reservation – the document that describes whose job it is to make decisions in areas of the CCGs work.

