This form is required to be completed in accordance with the CCG’s constitution and section 14O of *The National Health Service Act 2006*, the NHS (Procurement, Patient Choice and Competition) regulations 2013 and the Substantive guidance on the Procurement, Patient Choice and Competition Regulations.

**Notes:**

- Each CCG is required to make arrangements to ensure all employees, Governing Body members, Committee or sub-committee members, GP Member Practices and contractors / temporary staff declare any interest which may lead to a conflict with the interests of the CCG and / or NHS England and the public for whom they commission services in relation to a decision to be made by the CCG and / or NHS England or which may affect or appear to affect the integrity of the award of any contract by the CCG and/or NHS England.

- A declaration must be made of any interest likely to lead to a conflict or potential/perceived conflict as soon as the individual becomes aware of it, and within 28 days.

- If any assistance is required in order to complete this form, then the individual should contact the Corporate Affairs and Governance Manager.

- The completed signed hard copy of the form should be sent to Corporate Affairs and Governance Manager, NHS HMR CCG, PO Box 100, Rochdale, OL16 9NP

- Any changes to interests declared must also be registered within 28 days by completing and submitting a new declaration form.

- The register will be published on HMR CCG website [www.hmr.nhs.uk](http://www.hmr.nhs.uk)

- Any individual – and in particular members and employees of the CCG and/or NHS England – must provide sufficient detail of the interest, and the potential for conflict with the interests of the CCG and/or NHS England and the public for whom they commission services, to enable a lay person to understand the implications and why the interest needs to be registered.

- If there is any doubt as to whether or not a conflict of interests could arise, a declaration of interest must be made.
Appendix 1

Interests that must be declared (whether such interests are those of the individual themselves or spouse / partner; Close relative e.g., parent, grandparent, child, grandchild or sibling; close friend or Business partner include:

- Financial Interests
- Non-financial Professional Interests
- Non-Financial Personal Interests
- Indirect Interests

Please refer to “Types of Interest” description at the end of this form.
NHS Heywood, Middleton & Rochdale Clinical Commissioning Group
Declaration of Interests Form

<table>
<thead>
<tr>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position within or relationship with, the CCG or NHS England:</td>
</tr>
</tbody>
</table>

Details of interest held (complete all that are applicable):

<table>
<thead>
<tr>
<th>Type of Interest</th>
<th>Description of Interest (including for indirect interest, details of relationship with the person who has the interest)</th>
<th>Date interest relates</th>
<th>Actions to be taken to mitigate risk (to be agreed with line manager or a senior CCG manager)</th>
</tr>
</thead>
<tbody>
<tr>
<td>*See reverse of form for details</td>
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</table>

The information submitted will be held by the CCG for personnel or other reasons specified on this form and to comply with the organisation’s policies. This information may be held in both manual and electronic form in accordance with the Data Protection Act 1998. Information may be disclosed to third parties in accordance with the Freedom of Information Act 2000 and published in registers that the CCG holds.

I confirm that the information provided above is complete and correct. I acknowledge that any changes in these declarations must be notified to the CCG as soon as practicable and no later than 28 days after the interest arises. I am aware that if I do not make full, accurate and timely declarations then civil, criminal, or internal disciplinary action may result.

I do / do not [delete as applicable] give my consent for this information to be published on registers that the CCG holds. If consent is NOT given please give reasons:

Signed: _____________________________ Date: _____________________________
Signed: _____________________________ Position: _____________________________ Date: _____________________________
(Line Manager or Senior CCG Manager)

Please return to: Corporate Affairs and Governance Manager - NHS Heywood, Middleton & Rochdale Clinical Commissioning Group, PO Box 100, Rochdale OL16 9NP Tel: 01706 652853 Email: hmrccg.DOs@nhs.net

Please note that any nil response must be made using this proforma

If there is any doubt as to whether or not an interest is relevant, a declaration of the interest must be made.
## Types of interest

<table>
<thead>
<tr>
<th>Type of Interest</th>
<th>Description</th>
</tr>
</thead>
</table>
| **Financial Interests** | This is where an individual may get direct financial benefits from the consequences of a commissioning decision. This could, for example, include being:  
- A director, including a non-executive director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations;  
- A shareholder (or similar owner interests), a partner or owner of a private or not-for-profit company, business, partnership or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations.  
- A management consultant for a provider;  
- In secondary employment (see paragraph 56 to 57);  
- In receipt of secondary income from a provider;  
- In receipt of a grant from a provider;  
- In receipt of any payments (for example honoraria, one off payments, day allowances or travel or subsistence) from a provider  
- In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and  
- Having a pension that is funded by a provider (where the value of this might be affected by the success or failure of the provider). |
| **Non-Financial Professional Interests** | This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may, for example, include situations where the individual is:  
- An advocate for a particular group of patients;  
- A GP with special interests e.g., in dermatology, acupuncture etc.  
- A member of a particular specialist professional body (although routine GP membership of the RCGP, BMA or a medical defence organisation would not usually by itself amount to an interest which needed to be declared);  
- An advisor for Care Quality Commission (CQC) or National Institute for Health and Care Excellence (NICE);  
- A medical researcher. |
| **Non-Financial Personal Interests** | This is where an individual may benefit personally in ways which are not directly linked to their professional career and do not give rise to a direct financial benefit. This could include, for example, where the individual is:  
- A voluntary sector champion for a provider;  
- A volunteer for a provider;  
- A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation;  
- Suffering from a particular condition requiring individually funded treatment;  
- A member of a lobby or pressure groups with an interest in health. |
| **Indirect Interests** | This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above). For example, this should include:  
- Spouse / partner;  
- Close relative e.g., parent, grandparent, child, grandchild or sibling;  
- Close friend;  
- Business partner. |