

# Patient & Public Engagement Report for the year 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020

## Easy Read Version – Part 1:



**the legal bit page 3**



**Patient and Public  
Engagement committee  
page 6**



**Healthier People, Better Future**

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## Difficult words.

In this report any **difficult or unusual words will be in bold**. The meaning of these words will be explained at the end of the report in the difficult words section at page 8.



This report tells you how we have talked to the public and patients this year



We try to do everything as well as possible and the law tells us what we should do.



**Talking to the Public**

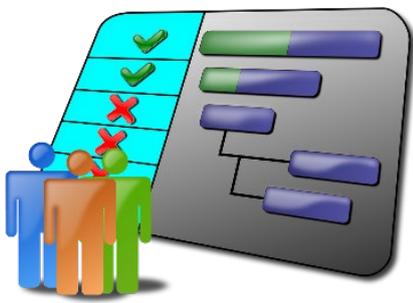


The CCG must talk to local people about the services we buy or plan to buy for them. This is covered in law.

# talk

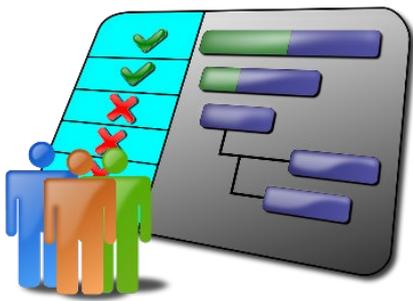
The CCG must talk to local people about:

- Planning to buy services
- Changing how we provide services
- Any plans that might change the way you get services



Plan

Plan



Plan

We have a plan for how we will talk to people.



## The Gunning Principles



Gunning was a judge in court. He said there was a right way to talk to the public



Gunning said we must talk to people:

- Before we decide what to do
- Say why we are planning something
- Give people enough time to take part
- We must take notice of what people say



**Patient Public Engagement  
Committee (PPEC)**

**Committee**



The committee makes sure we talk  
to people in the right way.

**Committee**



The committee works with other  
committees to make sure  
everything we do is safe and high  
quality

**Committee**



## Committee

The committee has a list of things it needs to do. The list is below.

- Checks that we try to do things differently to suit the people we talk to
- Make sure we do things the best way possible
- Make sure we can show we have done things the right way
- To bring partner organisations together
- Look at what the public think across the borough
- Check we have talked to all our different groups of people
- Makes sure we tell people what we have decided

## Difficult Words.

**Principle** - a basic idea or rule that explains or controls how something happens or works

**Engagement** – trying to get people to be interested in the work of an organization, such as HMR CCG. Simply talking to people in some way to find out what they think about something.

**Committee** – A group of people who meet to talk about important things

NHS **Ambassadors** scheme - a person who speaks for, or advertises a particular organization, group of people, or activity.

**Third sector** – an organisation run by volunteers or an organisation that works for the benefit of a community and not for profit.

**Cardiology** - is a branch of medicine that deals with the problems with the heart as well as some parts of the blood system.

**RADDAG** – Rochdale and District Disability Action group

**BAME** – (Black Asian and minority ethnic) **These** are groups in the population of the borough who struggle to be heard because there a fewer of them in the community or because they have issues such as not speaking English, or they find it hard to get services because providers do not understand their problems.

**Surveys** - a document we can use to ask people questions about issues we need to learn about.

**NHS England** - The organisation that makes sure the NHS is working properly and buys special types of services

**Community** - This is the name for a group of people who fit together because they share an interest. It could be, they all live in the same area, or they all like the same football team. The interest gives them something in common with each other.

**Statutory body** - an organisation that has been set up by law through parliament to carry out certain tasks, for example Rochdale Borough Council or HMR CCG.

**Collaborative** – done in partnership

**Co – production** - planned, designed and put in place through partnership with public, patients or other organisations

**PPEC** – Patient and Public Engagement Committee

**Press release** – a press release is where we ask a local newspaper to put some information into their paper so as many people as possible will see the information.

**Governing Body** – Governing Body are the top people who run HMR CCG. They meet to make sure the CCG is running the way it should.

**Innovation** – trying to do things in new more interesting ways.

**Budget** – an amount of money you are given to spend on something. Once it has gone you can't spend any more.

**Participation** – to be taking part, joining in, helping out.