

CCG Governing Body Part 1 – Action Log

Date of Meeting:	17 May 2019	Agenda Item:	PAPER 1.4
Reporting Officer:	Governing Body Chair		

Actions to be reviewed at the July 2019 meeting

Meeting date	Agenda item	Item name	Action	Owner	Due Date	Comments/updates
16 March 2018	16/03/18/1.1	Committee Business	To notify the Corporate Affairs and Governance Manager when Conflict of Interest training is completed	All	July 2019	ONGOING 17/05/19 – members were reminded that this is an annual requirement and all members need to complete. A link will be shared
18 January 2019	18/01/19	Public Forum	To ensure that a meeting takes place to fully understand why Alkrington Health Centre was chosen for needle disposal.	A Fallon	July 2019	ONGOING 17/05/19 – a meeting is taking place to discuss current arrangements. Further clarity on why Alkrington Health Centre was chosen
18 January 2019	18/01/19/3.3	Performance Report	To include information regarding Primary Care performance in future reports	S Croasdale	July 2019	ONGOING 17/05/19 – this will be included in the next report
18 January 2019	18/01/19/3.3	Performance Report	Further clarity to be provided on date for the completion of the cancer back log	K Kenton	July 2019	ONGOING 17/05/19 Sandra Croasdale to clarify the position with Karen Kenton

17 May 2019	17/05/19/1.1	Committee Business	To re-circulate the public questions from 2018/19	H Chapman	July 2019	
17 May 2019	17/05/19/2.6	Annual Engagement Report	To correct the formatting issues	D Dawson	July 2019	
17 May 2019	17/05/19/2.6	Annual Engagement Report	To add an easy read version of the report to the website	D Dawson	July 2019	
17 May 2019	17/05/19/3.1	Quality and Safeguarding Report	To share the Ombudsman report relating to the Northern Care Alliance once received	K Hurley / A Kelly	July 2019	
17 May 2019	17/05/19/3.3	Performance Report	To include an update on the number of patients waiting 52+ weeks in the next report	S Croasdale	July 2019	
17 May 2019	17/05/19/3.3	Performance Report	Mental Health services that are available to be promoted	S Croasdale	July 2019	
17 May 2019	17/05/19/3.3	Performance Report	To clarify the difference between mapped and commissioned A&E attendance	S Croasdale	July 2019	
17 May 2019	17/05/19/3.3	Performance Report	To clarify whether NWAS handovers are site based	S Croasdale	July 2019	
17 May 2019	17/05/19/3.5.1	Finance Update Report	To recirculate the Locality Asset Review to members	S Evans	July 2019	
17 May 2019	17/05/19/4.3i	Heywood and Middleton Locality Report	To check if Family Action Group is scheduled to be discussed at the Rochdale meeting	H Chapman	July 2019	

Actions Closed / Completed at the May 2019 meeting

Meeting date	Agenda item	Item name	Action	Owner	Due Date	Comments/updates
18 January 2019	18/01/19	Public Forum	To ensure that links are made with the GM Older Peoples Network and the CCG Engagement Lead	K Hurley	May 2019	CLOSED
15 March 2019	15/03/19/1.1	Committee Business	A review to take place of current Part 1 and Part 2 membership including voting rights	Dr Duffy	May 2019	CLOSED 17/05/19 – on agenda
15 March 2019	15/03/19/2.1	Sustainability Plan	A further report to be submitted including analysis to compare this year's position	S Rumbelow / K Hurley	May 2019	CLOSED 17/05/19 – comparison to

			to last year			GM is available via the Annual Report – as the CCG was acknowledged for our reporting it was agreed this was no longer required
15 March 2019	15/03/19/2.3	Opening Budgets	To submit a further report to the May meeting outlining the current position following contract negotiations	S Evans	May 2019	CLOSED 17/05/19 – on agenda
15 March 2019	15/03/19/3.1	Quality and Safeguarding Report	To include detail in future reports regarding the completion dates of Serious Case Reviews	A Kelly	May 2019	CLOSED 17/05/19 – included within reports
15 March 2019	15/03/19/3.2	Quality Premium Report	To confirm if the award regarding numbers on waiting lists being less in comparison to the same year has been achieved following receipt of the February and March figures	S Croasdale	May 2019	CLOSED